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**DRAFT Minutes of Parthenon Chapter General Membership Meeting
of
The Links, Incorporated**

Matthew Walker Comprehensive Health Center

**Monday, May 23, 2016
6:00 p.m.**

13 A meeting of the Parthenon Chapter of The Links, Incorporated was called to order on
14 Monday, May 23, 2016 at 6:02 pm CST by the Parthenon Chapter President with Link
15 Carolyn G Qualls, President, in the Chair, and Link Ora Bransford, present.

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17 A quorum of the following chapter members were present: Links Ann Hellum Haynes, Ann
18 T Green, Carolyn Piphus, Cathy Bender, Charlotte Ann Mann, Cheryl Adams, Daphne
19 Ferguson-Young, Deborah Tillery, Genma Holmes, Glory T Scretchen Jubilee, Gwendolyn
20 Harris, Harriet Vaughan-Wallace, Ingrid Frazier Collier, Janice Woodard, Jan-Née B
21 Sheats-Mathis, JoAnn Davis-Davis, Joy Smith Kimbrough, Karen E Shaw, Lacie K Dunn,
22 Linda Coleman Spears, LoLita Toney, Louise C. Jones, Marquette L. Faulkner, Nedra
23 Clem Jackson, Patricia Bailey, Patricia Mitchell, Paulette Coleman, Peggy J. Cockerham,
24 Portia T Jordan, Rhonda Cantrell Dunn, Saletta Holloway, Sharon Peters, Sheila R
25 Peters, Shindana Feagins, Simone Sheats, Veonie T McKinnie, Virginia Wilson McClain
26 and Wendy Belinda Hellum.

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28 President, Link Carolyn G Qualls opened the meeting and welcomed the chapter
29 members to the meeting.

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31 The Chapter recited the Links Pledge then sang the Links Song.
32 Link Portia Jordan provided the meditation.

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34 Notes: Chapter Recording Secretary, Link Marcya A Carter-Sheats, is absent; Link Ora
35 Bransford will be taking minutes. Chapter Parliamentarian, Link Paula Coates, is travelling
36 for work and Link Genma Holmes sat in as Parliamentarian in her absence.

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38 President, Carolyn G Qualls asked for a motion to move the election of officers to this
39 point in the meeting.

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- Link Lolita Toney made the motion to move the election of officers to this point
41 in the meeting.

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- The motion was seconded.

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- The motion passed.

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1 **NEW BUSINESS** – Link Virginia Wilson McClain

2 Nominating Committee – Election of Officers

- 3 - Link Virginia McClain, chair of Nominating committee, began by discussing the
4 qualifications for officers from the newly passed bylaws Article 4. We are
5 abiding by the new bylaws. Five candidates were notified on May 20th that they
6 don't meet the qualifications. Link Virginia McClain proceeded to read the
7 qualifications for Vice President, Corresponding Secretary, and Financial
8 Secretary. To date there is no Vice President candidate. If no one meets the
9 qualifications, the President will appoint the Vice President. Link Virginia
10 McClain read a letter from Link Margaret Winn regarding the qualifications.
11 Discussion over the qualifications ensued. Questions came up over when the
12 new bylaws go into effect. Vice President, Link Jan-Née B Sheats-Mathis
13 clarified that as articles are adopted they go into effect immediately.
- 14 - Discussion over proper communication etiquette ensued. Confirmation that the
15 President should be the one communicating with the Area and National
16 Presidents with the appropriate parties CC'd.
- 17 - Vote for Vice President was tabled to verify other candidates on the slate. The
18 nominating committee will come back to the chapter with recommendations.
- 19 o Link Linda Spears made a motion to table the vote for Vice President.
20 o The motion was seconded.
21 o The motion passed.
- 22 - Link Virginia McClain read the nominations for corresponding and financial
23 secretary positions.
- 24 - Link Karen Shaw withdrew from corresponding secretary slate.
- 25 - Nominees for Corresponding Secretary: Link Ora Bransford
26 - Nominees for Financial Secretary: Link Carolyn Piphus
27 - Link Virginia McClain read the qualifications for both positions. She made the
28 Third call for nominations for Corresponding Secretary, none received.
- 29 o Link Virginia McClain moved to close nominations for Corresponding
30 Secretary.
31 o The motion was seconded.
32 o The motion passed.
- 33 - Third call for nominations for Financial Secretary made, none received.
- 34 o Link Virginia McClain made a motion to close the nominations for Financial
35 Secretary.
36 o The motion was seconded.
37 o The motion passed.
- 38 - No speeches were made. The chapter proceeded with a voice vote. Link Ora
39 Bransford was elected Corresponding Secretary and Link Carolyn Piphus was
40 elected Financial Secretary.
- 41 - Link Portia Jordan made a motion to move the Old Business of Bylaws
42 approval up.
43 o The motion was seconded.
44 o The motion passed.

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46 **MINUTES** – Recording Secretary is absent. Vice President, Link Jan-Née B Sheats-
47 Mathis gave the report.

- 48 - Minutes were emailed out by Link Marcya A Carter-Sheats along with revisions
49 forms to be submitted.
- 50 - March 21st minutes:
51 o Link Patricia Bailey made a motion to accept the March 21st minutes.
52 o The motion was seconded.
53 o The motion passed.
- 54 - April 11th minutes:
55 o Link Paulette Coleman made a motion to accept the April 11th minutes.

- 1 ○ The motion was seconded.
- 2 ○ The motion passed.
- 3 - April 25th minutes:
- 4 ○ Link Portia Jordan made a motion to accept the April 25th minutes.
- 5 ○ The motion was seconded.
- 6 ○ The motion passed.

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8 **CORRESPONDENCE REPORT** – Link Nedra Jackson stated that there was no
9 correspondence.

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11 **PRESIDENT REPORT** –President, Link Carolyn G Qualls

- 12 - May 4th 2016 – Presidents Chat. The Slate of officers for 2016 is available
13 online. There will be a meet and greet at the National Assembly. The Chat
14 talked about a smooth transition of officers. The Intake process was discussed
15 in the membership update. The national building assessment is still \$600. An
16 ask has gone out to make sure members update their profile in the
17 membership management system.
- 18 - We had no one on the necrology report.
- 19 - Area Parliamentarian Report – There are 45 bylaw amendments that will be
20 presented at National Assembly.
- 21 - There is a new trend under International Trends – Educational Empowerment.
22 More will be discussed at the National Assembly.
- 23 - National Assembly is June 28th – July 3rd in Las Vegas
- 24 - Leadership Conference is September 23-25th in Wichita, KS
- 25 - President, Carolyn G Qualls represented the chapter at the Music City Chapter
26 Induction Ceremony.
- 27 - Congratulations to Link Genma Holmes for her Golden Pin Award.
- 28 - The President appointed an Internal Audit Committee: Link Veonie McKinnie,
29 Link Louise Jones, and Link Virginia McClain. Link Virginia McClain was
30 appointed Chair.

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32 **VICE PRESIDENT’S REPORT** –Vice President, Link Jan-Née B Sheats-Mathis

- 33 - All of the Candidates passed their tests. If attending luncheon, checks need to
34 be submitted for \$30. The Alumna Ceremony will also take place after
35 induction. Arrive by 10:30am and wear uninterrupted white.
- 36 - The Vice President is aware of the issues and concerns of the chapter and she
37 is pulling together a team to investigate. If you receive any threatening
38 emails/letters/phone calls send to Vice President, Link Jan-Née B Sheats-
39 Mathis.
- 40 - The Vice President read from the ethics and standard handbook stating that
41 members are subject to suspension or expulsion for sharing privileged
42 information.

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44 **TREASURER’S REPORT** –Treasurer, Link Lolita Toney

- 45 - There will be a change in budget. Link Harriet Vaughn Wallace notified the
46 treasurer that there is a monthly website maintenance fee of \$15. This will
47 need to be added to the budget.
- 48 - Treasurer, Link Lolita Toney presented a report of the funds deposited and
49 disbursed.
- 50 - Review of unrestricted and restricted accounts for April. The report is was
51 distributed to members.

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53 **PARLIMENTARIAN REPORT** – None due to Link Paula Coates’ absence.

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PROGRAM UPDATES – Link Janice Woodard

- Upcoming events: Caldwell Elementary last day of school event, Wednesday May 25th 8:30am – 12:30pm.
- Contact Link Gwendolyn Harris if interested in helping at the Mother Daughter Tea for Daughters of Destiny on June 11th.

NEW BUSINESS – President, Link Carolyn G Qualls

- President, Link Carolyn G Qualls asked for a motion to move the End of Year report to the chapter retreat.
 - o Link Ann Green made a motion to move the End of Year report to the chapter retreat.
 - o The motion was seconded.
 - o The motion passed.

AMENITIES – Link Sisters

- Congratulations to Connecting Link Lester McClain for being inducted into the UT Sport’s Hall of Fame and the Tennessee Sport’s Hall of Fame (June).
- Congratulations to Link Genma Holmes for receiving 2 Golden Pen Awards from IABC.
- Congratulations to Parliamentarian, Link Paula Coates for being the first African American female to be appointed member at large to the American Academy of Pediatric Dentistry.
- Congratulations to Link Lacie Dunn for receiving her Masters.
- Congratulations to Heir-o-link Roman Mitchell for receiving his Masters. He is son of Link Pat Mitchell.
- Congratulations to Link Saletta Holloway on her promotion.
- Get Well Cards sent to: Link May Alice Ridley and the husband of Link Barbara Bah.
- Sympathy and \$35 sent to Link Kim Smiley in the loss of her mother.

ANNOUNCEMENTS – Link Sisters

- Link Simone Sheats announced that the Arts facet donated backpacks (donated by the Sheats Endodontic Group). The facet wants to get t-shirts as well. Bags will be given to Caldwell elementary. The principle is very appreciative.
- Link Gwen Harris – If anyone knows of any summer programs for youth still accepting applications, let her know.
- Continue to pray for sisters who have lost someone.

After closing remarks from President, Link Carolyn G Qualls, the meeting adjourned at 7:52pm.

DRAFT MINUTES submitted by Link Ora Bransford