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2 **Minutes of Parthenon Chapter General Membership Meeting**
3 **of**
4 **The Links, Incorporated**

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6
7 **Matthew Walker Comprehensive Health Center**

8
9 **Monday, February 22, 2016**
10 **6:00 p.m.**

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13 A meeting of the Parthenon Chapter of The Links, Incorporated was called to order on
14 Monday, February 22, 2016 at 6:00 pm CST by the Parthenon Chapter President with
15 Link Carolyn Qualls, President, in the Chair, and Link Marcya A Carter-Sheats, Chapter
16 Secretary, present.

17
18 A quorum of the following chapter members were present: Links Ann Hellum Haynes, Ann
19 T. Green, Carolyn Piphus, Charlotte Mann, Cheryl Adams, Christie H. Sheats, Daphne
20 Ferguson-Young, Genma Holmes, Glory T Sretchen Jubilee, Gwendolyn Harris, Harriet
21 Vaughan-Wallace, Janice Woodard, Jan-Née B. Sheats-Mathis, JoAnn Davis-Davis, Joy
22 Smith Kimbrough, Judith A. N. Presley, Karen E. Shaw, Kim A. Smiley, Lacie K. Dunn,
23 Linda Coleman Spears, LoLita Toney, Nedra Clem Jackson, Ora Latrice Bransford,
24 Patricia Bailey, Patricia Mitchell, Paula Coates, Paulette Coleman, Peggy J. Cockerham,
25 Phyllis Crawford Cain, Portia T. Jordan, Rhonda Cantrell Dunn, S. Simone Sheats, Saletta
26 Holloway, Sharon Peters, Shindana Feagins, Stephanie Bellard Chase, Valencia McShan,
27 Veonie T. McKinnie, Virginia Wilson McClain, Wendy Belinda Hellum, and Yvonne
28 Current.

29
30 President, Link Carolyn Qualls opened the meeting and welcomed the chapter members
31 to the meeting.

32
33 The Chapter recited the Links Pledge then sang the Links Song.
34 Link Saletta Holloway provided the LINKSPIRATION – What you love about the person
35 next to you? "God you are love."

36
37 **HEART HEALTHY MOMENT** - Link Shindana Feagins

- 38 • US Statistics:
39 ○ Every 43 seconds someone has a heart episode
40 ○ Every 60 seconds someone dies
41 ○ It costs hundreds of billions of dollars to treat
42 • Risk factors?
43 ○ High blood pressure
44 ○ High LDL (bad cholesterol >100)
45 ○ Poor diet
46 ○ Lack physical activity
47 ○ Overweight
48 ○ Excessive alcohol use

- 1 • Symptoms
- 2 ○ Left side discomfort or pain
- 3 ○ Intermittent chest pain (pressure, squeezing, or general discomfort)
- 4 ○ Shortness of breath
- 5 ○ Cold sweat
- 6 ○ Dizziness
- 7 ○ Nausea
- 8 ○ Jaw pain
- 9 • What you can do to reduce the risk?
- 10 ○ Be aware of health risks and family history
- 11 ○ Exercise
- 12 ○ Eat right
- 13 ○ Reduce stress
- 14 ○ If needed, take precautions like taking aspirin if over 55 or get on a "stat"
- 15 ○ like Lipitor if you have aspirin allergies
- 16

17 **PRESIDENTS REPORT - Link Carolyn Qualls**

- 18 • Flint, MI update
- 19 ○ Moment of silence
- 20 ○ Continue to pray for our sisters in Flint
- 21 ○ Central area and National President have reached out the Links Chapter in
- 22 ○ Flint
- 23 ○ It is recommended that people send gallons of water instead of the
- 24 ○ individual water bottles so residents can cook and bathe. There is an issue
- 25 ○ of waste disposal and the amount of trash associated with water bottles is
- 26 ○ only compounding the problem
- 27 ○ The executive committee voted that we would donate \$200 as a chapter. If
- 28 ○ members want to make a personal donation, they can by contact [Link](#)
- 29 ○ [Carolyn Qualls](#)
- 30 • Executive committee met several times – March meeting has been moved from
- 31 • March 28th to March 21st due to avoid overlapping with the Links Day on the Hill
- 32 • On February 3rd there was a President’s Chat and the following was discussed:
- 33 ○ 2016 is an election year for both Central area and Local chapters
- 34 ○ There are 165 potential new members joining Linkdom
- 35 ○ Everyone should have received the 1-5 requirement letter
- 36 ○ The Necrology report is due in March
- 37 ○ Financial documents and the March 15th budget is due
- 38 ○ Communication report was given
- 39 • Link Paula Coates will review the election year procedures
- 40 • Link Harriet Vaughan-Wallace applied for Scott Hawkins and is going through the
- 41 • interview process
- 42

43 **VICE PRESIDENT REPORT - Link Jan-Née B. Sheats-Mathis**

- 44 • Link Jan-Née B. Sheats-Mathis – a timeline will be set for Membership Orientation
- 45 • – details will be emailed to all members
- 46 • Link Jan-Née B. Sheats-Mathis emailed the “48 hour - Where are we?” in
- 47 • December so that members could begin to track their hours. **All hours must be**
- 48 • **submitted before dues are paid on April 1st. If members pay after April 1st,**
- 49 • **then they will pay a late fee**
- 50 • Link Christina Coleman submitted a resignation letter. It was read to the Chapter
- 51 ○ Link Carolyn Qualls asked for a motion
- 52 ○ Link Patricia Bailey made a motion and Link JoAnn Davis seconded
- 53 ○ The motion passed

- 1 • Link May Alice Ridley requested provisory leave. A letter from Link May Alice
2 Ridley as well as her physician was read to the Chapter
- 3 ○ Link Carolyn Qualls asked for a motion
- 4 ○ Link JoAnn Davis made a motion and Link Ann T. Green seconded
- 5 ○ The motion passed
- 6 • March is the month that members request a leave of absence
- 7 ○ Link Debra Tillery is returning
- 8 ○ Link Louise C. Jones is considering alumnae status
- 9 ○ Link Sharon LaGrande Carter is uncertain if she will need another year.
10 She is asking for prayers for her sister since the stem cell did not take
- 11 • Sips 'N' strokes friendship activity is planned for Saturday, March 12th from 1-4pm
- 12 ○ Costs \$35 per person
- 13 ○ Location is on Division St.
- 14 ○ To book a private party, there has to be 25 people confirmed
- 15

16 **TREASURE REPORT** - Link LoLita Toney

- 17 • The January restricted and unrestricted, the line item details, and the budget
18 reports were distributed
- 19 • There was no activity on the unrestricted and restricted report
- 20 • The Proposed 2016-2017 budget was distributed
- 21 ○ The chapter keep \$150 of the dues and has not increased dues in
22 sometime even though National has. Dues are a major source of revenue
- 23 • Regarding the January budget reports as well as the proposed 2016-2017 Budget
24 that were distributed:
- 25 ○ Link LoLita Toney made a motion to accept the 2016-2017 budget and Link
26 Peggy J. Cockerham seconded
- 27 ○ The motion passed
- 28 • There will be correspondence sent regarding the convenience fee for using PayPal
29 to make Chapter payments
- 30

31 **PARLIAMENTARIAN REPORT** - Link Paula Coates

- 32 • The new President is trying to get our business in order, reduce liabilities and
33 improve the Links, Incorporated brand
- 34 • The Bylaws were submitted and it was discovered we were not in compliance with
35 National check list
- 36 ○ Link Paula Coates announced and thanked the committee for their hard
37 work: Link Carolyn Qualls, Jan-Née B. Sheats-Mathis, Genma Holmes,
38 Marquette L. Faulkner, Daphne Ferguson-Young, Valencia McShan, Ora
39 Latrice Bransford and Joy Smith Kimbrough
- 40 ○ Revisions will be complete by the March 21st meeting for the general
41 membership to review
- 42 ▪ Both the National and Chapter bylaws, the checklist as well as the
43 revisions will be shared
- 44 ○ The goal is to be compliant by April
- 45 • There was a call on January 31st with the Central Area Leadership and the
46 Parthenon Chapter leadership to addressed concerns regarding the January
47 meeting where we held the new member vote:
- 48 ○ One of the concerns was that the Teller Committee report was not given by
49 the Teller Committee Chair nor read into the meeting minutes
- 50 • Nominating Committee Elections – there is no language in the current bylaws
51 regarding how to establish a nominating committee so we will govern this in
52 accordance with the National bylaws which consists of electing 5 members by a
53 plurality vote (majority). The chair is the one who receives the highest number of
54 votes. No members of Executive Committee can serve on the Nominating

1 Committee. Leadership elections will be held in April. All the officers elected will
2 start their 2 year term in May
3

4 **PROGRAM UPDATE – Link Janice Woodard**

- 5 • Link Christina Coleman filed program report on time
- 6 • Track it forward events updated are available for all members to sign-up
- 7 • There is a March 3rd program meeting at 5:30pm
- 8 • The chapter is going to revisit signature programs
- 9 • STY Update – Link Gwendolyn Harris
 - 10 ○ January Jefferson Street March - Several members walked with the
 - 11 Daughters of Destiny and an article appeared in the Tennessean.
 - 12 ○ Yvonne Starks took over as Chairman for Daughters of Destiny
 - 13 ○ On February 27th several of our members will be interviewed for Black
 - 14 History Month.
 - 15 ○ Daughters of Destiny have events planned on Saturday's that we can
 - 16 participate in from noon - 3pm (see track it forward to sign up)
 - 17 ○ Financial Workshop Phase II will be held at Fisk University in April
 - 18 ○ There is an ACT workshop planned in August and the team is trying secure
 - 19 a good location
- 20 • The Arts – Link S. Simone Sheats
 - 21 ○ In November, we partnered with the Music City chapter to co-host the
 - 22 Tinney Contemporary Gallery event for Jamaal Sheats
 - 23 ○ The Spring Arts festival as well as the Sesquicentennial celebrations will
 - 24 take place at Fisk in April
 - 25 ▪ April 6th is the Community Day at Fisk where school children will go
 - 26 to the school and that is our opportunity to host a mini-Fisk
 - 27 experience
- 28 • National Trends - Link Nedra Clem Jackson and Link Paulette Coleman
 - 29 ○ Link Nedra Jackson
 - 30 ▪ Link Nedra Jackson - Link Ingrid Collier - Chairing LDOH
 - 31 ▪ This Facet will be working on Getting Out the Vote
 - 32 ○ Link Paulette Coleman
 - 33 ▪ Links Day on the Hill is planned for Monday, March 28th &
 - 34 Tuesday, March 29th 2016 and preparation is ongoing
 - 35 • Deadline for registration is March 12th
 - 36 • Luncheon – Speaker is Link President Glenda Glover and
 - 37 Link Ingrid Frazier Collier is the Chair of this activity
 - 38 • Reception – Links JoAnn Davis-Davis and Patricia Bailey
 - 39 are chairing
- 40 • International Trends – Link Marcya A Carter-Sheats on behalf of Link Charlotte
41 Mann
 - 42 ○ Huge thanks to all who participated in the Women's Survival Kit donation
 - 43 and assembly
 - 44 ○ There is another session scheduled for 4pm on March 21st at Matthew
 - 45 Walker Comprehensive Center. Sign up today!!!
 - 46 ▪ Everyone received a sheet explaining the donation to Haiti
 - 47 ▪ We need at least 50 Links sisters to donate enough items for 500
 - 48 kits (i.e. 10 kits per each Link sister)
 - 49 ▪ Please bring items to the March 21st meeting
 - 50 ▪ We will possibly use the \$750 allocated budget for shipping costs
 - 51 ○ If you want to just donate money for the kits, please contact Link Charlotte
 - 52 Mann
- 53 • HHS – Link Virginia Wilson McClain

- 1 ○ Central Area is going to walk to Vegas!!! During the convention, Link sisters
- 2 are tasked to document their steps (Note: Please contact Link Virginia
- 3 Wilson McClain or Link Jan-Née B. Sheats-Mathis to obtain a pedometer if
- 4 you do not have one)
- 5 ○ National Black Women's Agenda - Mar 19th from 10am – 1pm at Fisk
- 6 Chapel - Because this is a regional forum, Nashville Chapter of The Links,
- 7 Incorporated has taken the lead
- 8 ○ Will meet with Caldwell to identify partnership opportunities
- 9 • Time Check
- 10 ○ Link Linda Coleman Spears made a motion to reorder the agenda to save
- 11 on time
- 12 ○ Link Paulette Coleman seconded
- 13 ○ The motion passed

14
15 **AMENITIES** – Link Veonie T. McKinnie

- 16 ○ Heir-O-Link, Brittany Toney, is receiving her Bachelor of Arts and Science Degree
- 17 in Corporate Communications from Southern Illinois University (\$25)
- 18 ○ Link Stephanie Bellard Chase – Sympathy card – lost her aunt
- 19 ○ Link Carolyn Qualls – Sympathy card – lost her uncle
- 20 ○ Link Cathy Bender – Get well card – knee replacement
- 21 ○ Link Judith A. N. Presley – Sympathy card – Mother had a stroke

22
23 **OLD BUSINESS** – Link Carolyn Qualls

- 24 • Link JoAnn Davis-Davis read a few lines from an email that was sent to her
- 25 personally from the Central Area Director regarding the Parthenon Chapter of The
- 26 Links, Incorporated. She highlighted that the Chapter is not at risk of losing
- 27 charter!!!
- 28 • Link Carolyn Qualls appointed the following members to the teller committee: Link
- 29 Linda Coleman Spears (chairperson), Virginia Wilson McClain, Marcya A Carter-
- 30 Sheats and Christie H. Sheats
- 31 • Link Nedra Clem Jackson served as recording secretary at 8:04 p.m. while Link
- 32 Marcya A Carter-Sheats served on the teller committee
- 33 • Link Paula Coates counted 40 members present
- 34 • Link Paula Coates shared the voting rules for **new members**:
 - 35 ○ The teller committee will distribute ballots to all 40 members present
 - 36 ○ The teller committee will then collect the ballots from all members
 - 37 ○ The votes will be tallied by teller committee in a separate room
 - 38 ○ In order for a new member to be voted into the chapter, she must have 2/3
 - 39 of the membership who voted for her vote “Yes” and the DOL must have
 - 40 50% of the membership who voted for her vote “Yes”
 - 41 ○ Teller committee convened and tallied the vote
 - 42 ○ Link Marcya A Carter-Sheats took over again as recording secretary at
 - 43 8:30 p.m. to record the voting results
 - 44 ○ Link Linda Coleman Spears, teller committee chairperson, read the
 - 45 following teller committee results:
 - 46 ▪ 40 members present, 40 votes counted, 0 votes discarded
 - 47 ▪ Deborah Broadwater – Received 29 “Yes” votes and 11 “No” votes
 - 48 resulting in a “Yes” vote of 72.5% and a “No” vote of 27.5%
 - 49 ▪ Jenean Davis - Received 30 “Yes” votes and 10 “No” votes
 - 50 resulting in a “Yes” vote of 75% and a “No” vote of 25%
 - 51 ▪ Phyllis Hildreth - Received 36 “Yes” votes and 4 “No” votes
 - 52 resulting in a “Yes” vote of 90% and a “No” vote of 10%
 - 53 ▪ Fredericka Ford (DOL) - Received 35 “Yes” votes and 5 “No” votes
 - 54 resulting in a “Yes” vote of 87.5% and a “No” vote of 12.5%

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- Link Carolyn Qualls read the teller committee report into the record:
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 - Fredericka Ford (DOL) - Received 35 “Yes” votes and 5 “No” votes resulting in a “Yes” vote of 87.5% and a “No” vote of 12.5%
 - All 4 candidates received the percentage requirement to become members of the Parthenon Chapter of The Links, Incorporated
 - Link Paula Coates shared the rules for voting for the **nominating committee**
 - There are 10 slots on each ballot. That number does not limit the number of members who can be nominated
 - Members must write the names into slots
 - If we only have 5 members nominated, we can do a voice vote.
 - If there are more than 5 members nominated, we have to place on ballot and the teller committee will reconvene to tally
 - 5 members must be nominated by a plurality vote (majority)
 - If there are more than 5 members that are nominated as a result of a tie, then the vote must be redone
 - Link Carolyn Qualls asked for nominations
 - Link JoAnn Davis-Davis nominated Link Stephanie Bellard Chase
 - Link Ann Hellum Haynes nominated Link Ann T. Green
 - Link Shindana Feagins nominated Link Harriet Vaughan-Wallace
 - Link Lacie K. Dunn nominated Link Shindana Feagins
 - Link S. Simone Sheats nominated herself
 - Link Harriet Vaughan-Wallace nominated Link Lacie K. Dunn
 - Link Nedra Clem Jackson nominated Link Veonie T. McKinnie
 - Link Jan-Née B. Sheats-Mathis nominated Link Virginia Wilson McClain
 - Since there is more than 5 nominees, the teller committee must reconvene
 - Link Carolyn Qualls appointed Link Kim A. Smiley to replace Link Virginia Wilson McClain on teller committee for the nominating committee vote since Link Virginia Wilson McClain was nominated for the nominating committee
 - Link Nedra Clem Jackson served as recording secretary at 8:43 p.m. while Link Marcya A Carter-Sheats served on the teller committee
 - Link Linda Coleman Spears, teller committee chairperson, read the following teller committee results:
 - Link Virginia Wilson McClain received 33 votes, the highest number of votes, making her the chairperson of the Nominating committee
 - Link Ann T. Green and Link S. Simone Sheats received 28 votes each
 - Link Veonie T. McKinnie received 24 votes
 - Link Stephanie Bellard Chase received 22 votes
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