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**DRAFT Minutes of Parthenon Chapter General Membership Meeting
of
The Links, Incorporated**

Fisk University

**Saturday, August 27, 2016
9:10 a.m.**

13 A “special call” meeting of the Parthenon Chapter of The Links, Incorporated was called to
14 order on Saturday, August 27, 2016 at 9:10 am CST by the Parthenon Chapter President
15 with Link Jan-Née B Sheats-Mathis, President, in the Chair, and Link Marcya A Carter-
16 Sheats, Chapter Secretary, present.

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18 A quorum of the following chapter members were present: Links Ann Hellum Haynes, Ann
19 T Green, Carolyn Piphus, Carolyn G. Qualls, Cathy Bender, Charlotte Ann Mann, Cheryl
20 Adams, Daphne Ferguson-Young, Deborah Broadwater, Fredericka Ford, Genma
21 Holmes, Gwendolyn Harris, Harriet Vaughan-Wallace, Ingrid Frazier Collier, Janice
22 Woodard, Jenean Davis, JoAnn Davis-Davis, Joy Smith Kimbrough, Judith A N Presley,
23 LoLita Toney, Louise C. Jones, Marquette L. Faulkner, Ora Latrice Bransford, Patricia
24 Bailey, Patricia Mitchell, Paula Coates, Paulette Coleman, Portia T Jordan, Rhonda
25 Cantrell Dunn, S.Simone Sheats, Sharon Peters, Sheila R Peters, Valencia McShan,
26 Veonie T McKinnie, Virginia Wilson McClain, Wendy Belinda Hellum and Yvonne Current.

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29 President, Link Jan-Née B Sheats-Mathis opened the meeting and welcomed the chapter
30 members to the meeting.

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PRESIDENT’S REPORT – President, Jan-Née B Sheats-Mathis

- 34 • Internal Audit Committee is 90% done. They will meet with the fiscal officers, then
35 the Executive Committee in September. It is due September 15 and must be
36 presented to the chapter.
- 37 • Ethics and Standards Committee has met
- 38 • Current Standing Committees (according to Bylaws): Nominating, Finance, Internal
39 Audit, Constitution and Bylaws, Archives, Entertainment, Amenities, Public
40 Relations, Program, Ethics and Standards, Membership
- 41 • Additional Parthenon Committees: Food and Hospitality, Rituals and Protocol
- 42 • Adding:
 - 43 ○ Standard Operating Procedures Committee (ad hoc)-Ann Green, Chair.
44 Goal is to create a documents which combines all manuals into something
45 that we can readily reference
 - 46 ○ Organizational Effectiveness Committee
 - 47 ○ Strategic Plan Committee

- 1 ○ Need Fundraising or it needs to be added to Entertainment

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3 **NEW BUSINESS** – President, Jan-Née B Sheats-Mathis

4 • **Special Meeting**

- 5 ○ Installation of Officers: do others want to stand?
- 6 ○ Annual Reports
- 7 ○ Fundraising
 - 8 ▪ Uncertain of Ridley Temple has signed the contract
 - 9 ▪ We need to establish our own name part of branding as well
 - 10 ▪ Need solid programing for people to support and invest in
 - 11 ▪ There is confusion and this is the year that we must clean things up
 - 12 ▪ Our primary focus needs to be work in the community. We cannot
 - 13 be derailed and shift the focus to social events
 - 14 ▪ 3 options for the chapter to vote on:
 - 15 • Host the Jazz Brunch as a chapter fundraiser
 - 16 • Host the Jazz Brunch as a fundraiser benefitting The Links
 - 17 Foundation
 - 18 • Individuals can decide to support a Ridley-Temple hosted
 - 19 Jazz Brunch
 - 20 • We can partner with the Ridley Temple Foundation and
 - 21 create written terms of that partnership
 - 22 • President, Jan-Née B Sheats-Mathis appointed to the
 - 23 following members to the Teller Committee: Links Sheila R
 - 24 Peters, Jenean Davis, Marquette L. Faulkner, Patricia Bailey
 - 25 and Paula Coates (Chair).
 - 26 • 39 members present for the vote
 - 27 • Link Paula Coates, Teller Committee Chair, read the Teller
 - 28 report at 9:37 am after voting concluded and results were
 - 29 tallied.
 - 30 ○ 39 ballots casts.
 - 31 ○ Option 1: Host the Jazz Brunch as a chapter
 - 32 fundraiser received 21 votes
 - 33 ○ Option 2: Host the Jazz Brunch as a fundraiser
 - 34 benefitting The Links Foundation received 2 votes
 - 35 ○ Option 3: Individuals can decide to support a Ridley-
 - 36 Temple hosted Jazz Brunch received 16 votes
 - 37 • President, Jan-Née B Sheats-Mathis read the teller
 - 38 committee report into the record
 - 39 ○ 39 ballots casts
 - 40 ○ Option 1: Host the Jazz Brunch as a chapter
 - 41 fundraiser received 21 votes
 - 42 ○ Option 2: Host the Jazz Brunch as a fundraiser
 - 43 benefitting The Links Foundation received 2 votes
 - 44 ○ Option 3: Individuals can decide to support a Ridley-
 - 45 Temple hosted Jazz Brunch received 16 votes
 - 46 ○ The chapter voted for option 1 to host the jazz
 - 47 brunch as a chapter fundraiser

48 • **Retreat**

- 49 ○ August 27, 2016
- 50 ○ Surveys

51 • **Chapter Meetings:** Recommendation made to have meeting sponsorship

52 • **Cluster activities**

- 1 ○ Love's Healthy Start
- 2 ○ Cameras
- 3 ○ Bags

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5 **OLD BUSINESS** – President, Jan-Née B Sheats-Mathis

6 • **Organizational Effectiveness visit October 8**

- 7 ○ The mission of OE is to provide support and resources that foster positive
- 8 cultures and strengthen the bonds of friendship in Chapters
- 9 ○ Assist in supporting the operational and organizational needs of the
- 10 chapter
- 11 ○ Serve as a resource in the areas of membership enhancement and
- 12 effectiveness
- 13 ○ Why chapters need a visit
 - 14 ▪ When members don't communicate well
 - 15 ▪ When members don't respect each other or their leadership
 - 16 ▪ When members do not wish to take a leadership role
 - 17 ▪ When members do not value each other's differences
 - 18 ▪ When cliques and bullying are allowed to exist
 - 19 ▪ When members do not trust each other
 - 20 ▪ When 20% of the members are doing 80% of the work
 - 21 ▪ When members start resigning from the organization
- 22 ○ OE Retreat
 - 23 ▪ Strengthen friendships
 - 24 ▪ Energize the membership
 - 25 ▪ Reality check on ethical practices
 - 26 ▪ Enhance members' self-awareness
 - 27 ▪ Aid the chapter in working through membership/relationship issues

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29 **ANNOUNCEMENTS** – Link Sisters

- 30 • Today is Link Marcya Carter-Sheats and Jamaal Sheats' Anniversary
- 31 • Central Area Book Drive – monetary donations due by September 16, 2016 (Note:
- 32 We should consider a book signing for Link Shindana Feagins)
- 33 • Central Area Leadership Summit (September 23rd -35, 2016 – registration ends
- 34 September 1, 2016)
- 35 • Hendersonville Anniversary
- 36 • St. Louis Cluster Friendship Weekend
- 37 • Keep Calm and Let's Pray Together:
 - 38 ○ Louisiana as several members of our chapter are impacted
 - 39 ○ Link Debra Tillery's mom recently passed (need to update her address)
- 40 • Sheats Endodontics Top Dentist for 4th year!
- 41 • Welcome back Link Judy!!!
- 42 • Link JoAnn Davis-Davis - TSU Scholarship Gala October 14th at Opryland – not a
- 43 Link thing, but asking members to participate, tickets are \$150.

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45 After closing remarks from President, Link Jan-Née B Sheats-Mathis, the meeting

46 adjourned at 10:13am.

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49 Link Marcya A Carter-Sheats

50 Parthenon Chapter Recording Secretary